

FREQUENTLY ASKED QUESTIONS

WHERE IS THE CLINTON COUNTY ZONING OFFICE LOCATED?

The Clinton County Zoning Office is located in the lower level of the courthouse, Room 124. Mailing address: 850 Fairfax Street, Carlyle, IL., 62231. Office hours: 8.00 a.m. – 4:30 p.m. Monday through Friday, excluding holidays. If you plan to visit the office, cell phones are prohibited in the courthouse.

WHAT IS ZONING?

Zoning is a tool used to promote orderly development. It creates zoning or districts which allow certain areas according to specific requirements.

HOW CAN I CHECK THE ZONING OF A PARCEL?

Property information is available for the County of Clinton on our online mapping/GIS website at <http://clintonil.mygisonline.com> or call 618-594-6655.

WHAT PROJECTS REQUIRE A ZONING CERTIFICATE?

Examples include but are not limited to: Homes, decks, sheds (permanent & portable), pools, garages, carports, and farm structures.

WHAT INFORMATION IS REQUIRED TO OBTAIN A CERTIFICATE FOR A NEW HOME?

Site plan, 8 ½" x 11" copy of floor plan, sewage permit and any additional information required by Zoning Administrator.

WHERE DO I OBTAIN AN APPLICATION FOR A PRIVATE SEWAGE DISPOSAL SYSTEM?

https://www.clintonco.illinois.gov/environmental_health

HOW DO I OBTAIN A NEW ADDRESS?

The Addressing Office is located in the lower level of the courthouse, Room 124. Applications are available at: <http://www.clintonco.illinois.gov/addressing.htm>. Phone: 618-594-6631, Fax 618-594-6006, Email: addressing@clintonco.illinois.gov. Mailing Address: Clinton County Addressing, 850 Fairfax St. Room 124, Carlyle, IL. 62231.

NOTE: If you are constructing a New Home, it is advisable to temporarily post your address on the property where it can be seen by emergency personnel and delivery drivers. Consider a 2 x 4 post with a minimum of 3" in height reflective numbers on both sides. Forms to obtain a 911 sign are available at: <http://www.clintonco.illinois.gov/addressing.htm>

HOW DO I CHANGE THE ZONING OF PROPERTY?

You must submit a complete application for Map Amendment to the Zoning Office. A public hearing date will be assigned to appear before the Zoning Board of Appeals. The ZBA will make

a recommendation to the County Board for a final vote. The process typically takes a minimum of two to three months.

IF MY BUILDING IS ON SKIDS, DO I NEED A ZONING CERTIFICATE?

Yes.

DOES THE COUNTY ENFORCE COVENANTS OR DEED RESTRICTOINS?

No- many of the subdivisions in the county are subject to covenants and deed restrictions which regulate the use of property beyond the limitations contained in the county's ordinances. These covenants and deeds restrictions are private agreements between property owners and are **not** enforced by Clinton County.

DO I NEED A PERMIT TO RE-ROOF, INSTALL WINDOW(S) OR TO INSTALL NEW SIDING?

Generally, a permit is not required for a re-roof, window replacement, or similar maintenance projects.